

J LOVRIC LTD PRIVACY POLICY

Customers and Suppliers

As a valued customer of J Lovric Ltd, we are committed to maintaining the highest standards when it comes to your privacy ensuring that effective measures are in place to protect the personal data of our customers and suppliers. J Lovric Ltd is committed to being transparent about how it collects and uses the data and to meeting its data protection obligations.

What information do we collect

J Lovric Ltd collects a range of information about customers and suppliers this includes:

Company name, address, telephone numbers, e mail address, rates.
Transactional/invoicing history & bank/finance details.

Purpose for which we will use your personal data

To perform our services to you including, managing payments, fees and charges. To collect and recover money owed to us.

How do we protect your data

Your details are kept within our online banking facility and accounts package which is protected through a multi layer of password security and is not accessed except by our employees in the proper performance of their duties.

Who has access to data

Your information will be shared internally for the purpose of continuing a contract. We do not sell, trade, or otherwise transfer to outside parties your personal information. J Lovric Ltd will not transfer outside the European economic area.

For how long do we keep data

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for. Including for the purposes of satisfying any legal, accounting, or reporting requirements.

Your Rights

As a data subject, you have a number of rights. You can:

Obtain and copy of your data on request. Request the change of incorrect or incomplete data. Request the deletion of your data.

If you would like to exercise any of these rights, please email john@jlovric.com
Or write to | J Lovric Ltd, Mount Hill Garage Mount Hill Halstead Essex CO9 1AA